

JIM ONGENA

Hoe leerpaden beheren via Office365 LMS?



REALDOLMEN
to get there, together

Deze sessie in het kort

- LMS context
- Leerpaden
- LMS365
- Vragen



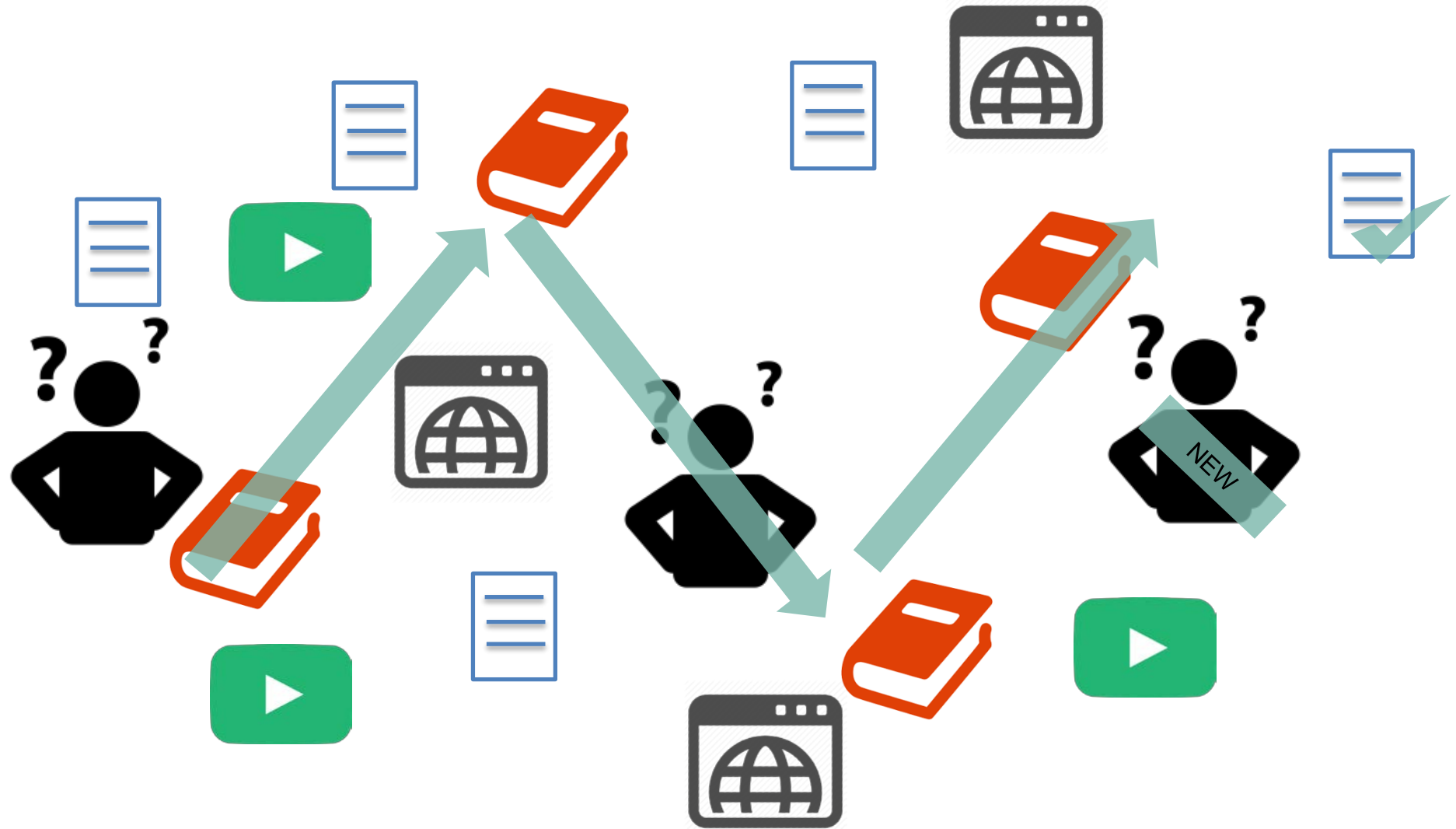
LMS context



Leerpaden



Leerpaden

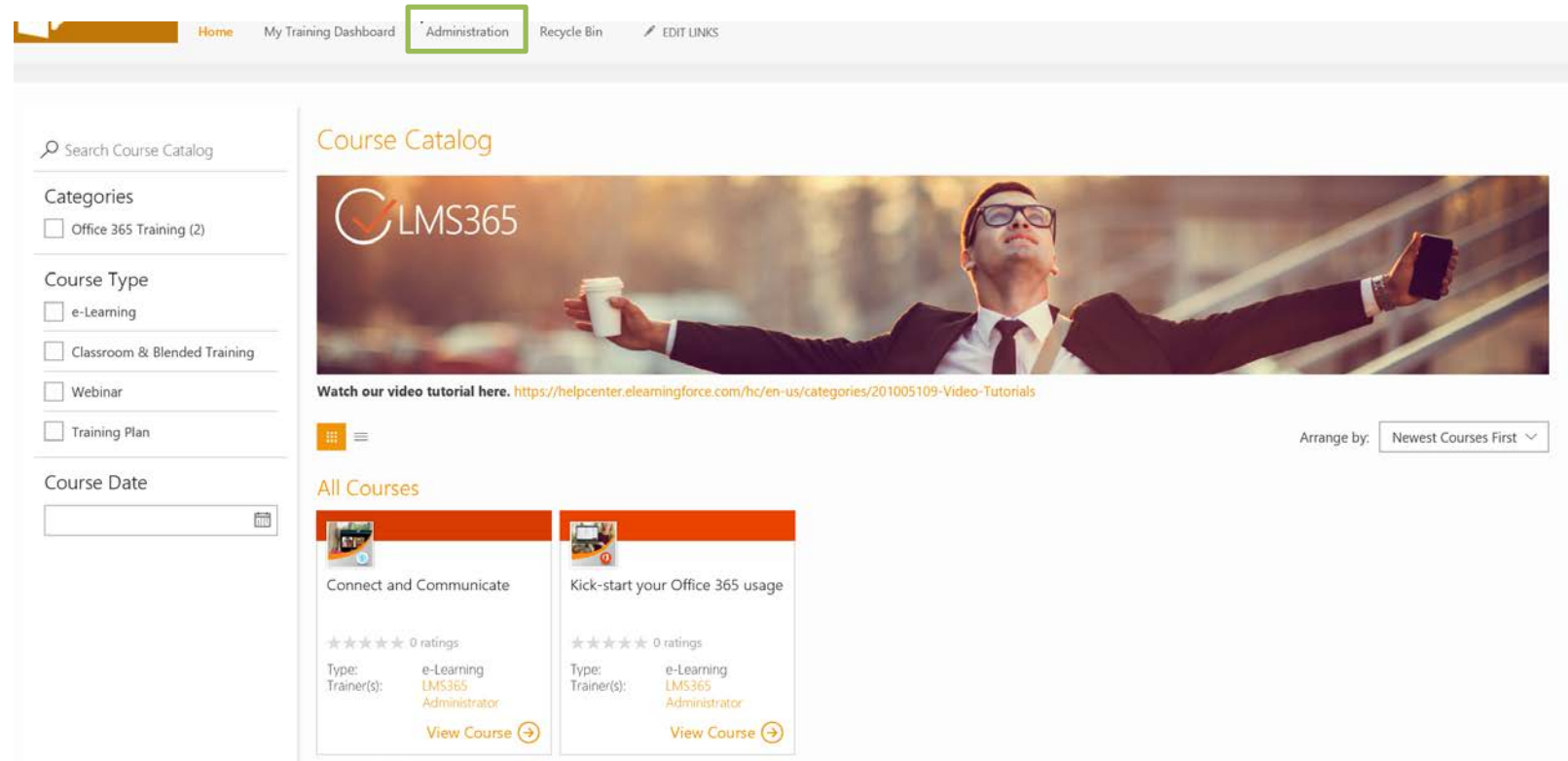


De kracht van SharePoint/Office365 en LMS365



LMS 365 in actie – startscherm

- Eindgebruikerszijde



The screenshot displays the LMS 365 user interface. At the top, a navigation bar includes links for Home, My Training Dashboard, Administration (highlighted with a green box), Recycle Bin, and EDIT LINKS. The main content area is titled "Course Catalog" and features a large banner image of a man in a suit holding a coffee cup and a smartphone. Below the banner, there is a search bar and a list of filters for Categories, Course Type, and Course Date. The "All Courses" section shows two course cards: "Connect and Communicate" and "Kick-start your Office 365 usage". Each card includes a rating of 0 stars, the course type (e-Learning), the trainer (LMS365 Administrator), and a "View Course" button with a right-pointing arrow.

Home My Training Dashboard Administration Recycle Bin EDIT LINKS

Search Course Catalog

Categories

- Office 365 Training (2)

Course Type

- e-Learning
- Classroom & Blended Training
- Webinar
- Training Plan

Course Date

Course Catalog

Watch our video tutorial here. <https://helpcenter.elearningforce.com/hc/en-us/categories/201005109-Video-Tutorials>

Arrange by: Newest Courses First

All Courses

Connect and Communicate

Kick-start your Office 365 usage

☆☆☆☆ 0 ratings

Type: e-Learning

Trainer(s): LMS365 Administrator

View Course →

☆☆☆☆ 0 ratings

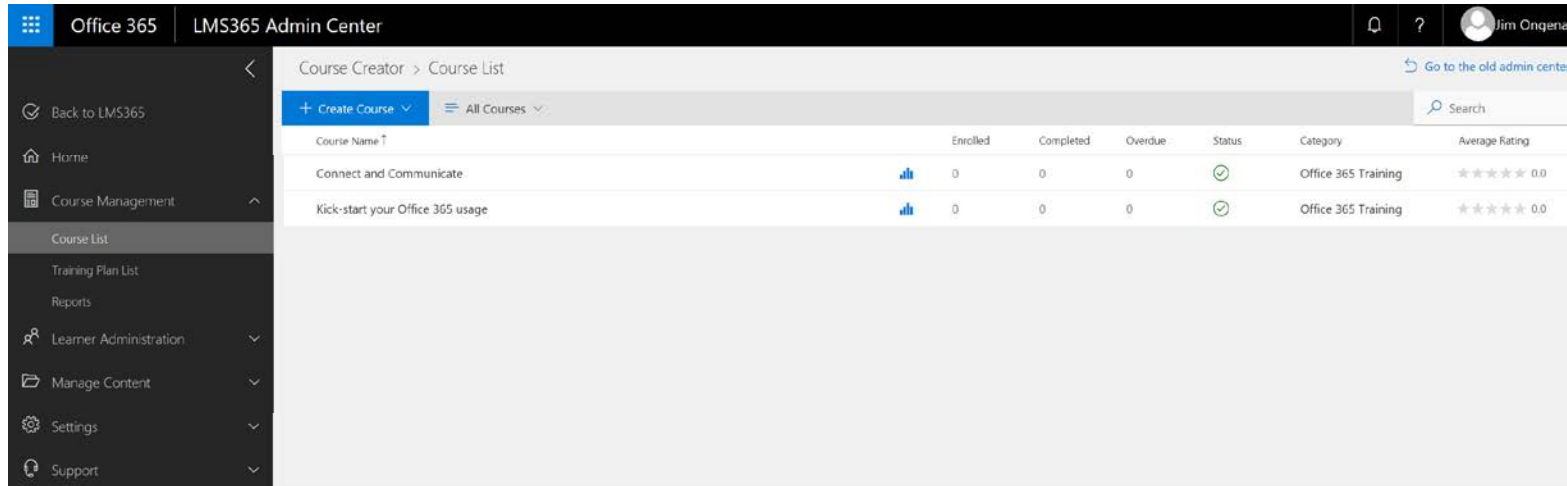
Type: e-Learning

Trainer(s): LMS365 Administrator

View Course →



LMS 365 in actie – Beheer



The screenshot displays the LMS365 Admin Center interface. The top navigation bar includes 'Office 365' and 'LMS365 Admin Center'. The user profile 'Jim Onghena' is visible in the top right corner. The main content area is titled 'Course Creator > Course List' and features a search bar and a 'Go to the old admin center' link. A table lists the following courses:

Course Name ↑	Enrolled	Completed	Overdue	Status	Category	Average Rating
Connect and Communicate	0	0	0	✓	Office 365 Training	☆☆☆☆ 0.0
Kick-start your Office 365 usage	0	0	0	✓	Office 365 Training	☆☆☆☆ 0.0

The left sidebar contains navigation options: Back to LMS365, Home, Course Management, Course List (selected), Training Plan List, Reports, Learner Administration, Manage Content, Settings, and Support.



LMS 365 in actie – Beheer

The screenshot displays the LMS365 Admin Center interface. The top navigation bar includes 'Office 365' and 'LMS365 Admin Center'. The user 'Jim Onghena' is logged in. The main content area is titled 'Course Creator > Course List' and features a search bar and a 'Go to the old admin center' link. A table lists courses with columns for Course Name, Enrolled, Completed, Overdue, Status, Category, and Average Rating. Two courses are visible: 'Connect and Communicate' and 'Kick-start your Office 365 usage', both with 0 enrolled and completed, 0 overdue, and a status of 'OK'. A sidebar on the left contains navigation options like 'Home', 'Course Management', 'Course List', 'Training Plan List', 'Reports', 'Learner Administration', 'Manage Content', 'Settings', and 'Support'. A secondary menu is also visible, showing 'Home', 'Course Management', 'Course List', 'Training Plan List', 'Reports', 'Learner Administration', and 'Manage Content'.

Course Name ↑	Enrolled	Completed	Overdue	Status	Category	Average Rating
Connect and Communicate	0	0	0	OK	Office 365 Training	☆☆☆☆ 0.0
Kick-start your Office 365 usage	0	0	0	OK	Office 365 Training	☆☆☆☆ 0.0



Eerste stap... de voorbereiding



Office 365 | LMS365 Admin Center | Jim Ongena

Course Creator > Manage Content > Upload SCORM & AICC P...

[+ Upload a Content Package](#)

Title	Description	Content Type	File Name	Uploaded By	Modified By	Date Uploaded *	Last Modified
Essential Windows 10	Essential Windows 10	SCORM	Windows_10_Essen...	Jim Ongena	Jim Ongena	3/23/2018 9:27 AM	3/23/2018 9:27 AM
Referral firms	...	SCORM	Referral firms.zip	ivana.machova@ki...	ivana.machova@ki...	3/22/2018 12:17 PM	3/22/2018 12:17 PM
Anti-corruption	...	SCORM	AntiCorruption.zip	ivana.machova@ki...	ivana.machova@ki...	3/22/2018 12:01 PM	3/22/2018 12:01 PM
viewport2	test	SCORM	viewport.zip	Oliver Krivel	Oliver Krivel	3/21/2018 2:38 PM	3/21/2018 2:38 PM
viewport	scorm1.2	SCORM	viewport.zip	Oliver Krivel	Oliver Krivel	3/21/2018 2:24 PM	3/21/2018 2:24 PM

[Microsoft Teams](#)



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Referral firms		SCORM	Referral firms.zip	ivana.machova@ki...	ivana.machova@ki...	3/22/2018 12:17 PM	3/22/2018 12:17 PM
Anti-corruption		SCORM	AntiCorruption.zip	ivana.machova@ki...	ivana.machova@ki...	3/22/2018 12:01 PM	3/22/2018 12:01 PM
viewport2	test	SCORM	viewport.zip	Oliver Krivel	Oliver Krivel	3/21/2018 2:38 PM	3/21/2018 2:38 PM
viewport	scorm1.2	SCORM	viewport.zip	Oliver Krivel	Oliver Krivel	3/21/2018 2:24 PM	3/21/2018 2:24 PM

[Microsoft Teams](#)



Tweede stap... verzamelen



Cursus 1

Cursus 2

Cursus 3



Tweede stap... verzamelen



Office 365 | LMS365 Admin Center

Course Creator > Course List

+ Create Course | All Courses

Search

Course Name ↑	Enrolled	Completed	Overdue	Status	Category	Average Rating
Connect and Communicate	0	0	0	✓	Office 365 Training	☆☆☆☆ 0.0
Kick-start your Office 365 usage	0	0	0	✓	Office 365 Training	☆☆☆☆ 0.0



Tweede stap... verzamelen



Office 365 | LMS365 Admin Center

Course Creator > Course List

+ Create Course | All Courses

Search

Course Name ↑	Enrolled	Completed	Overdue	Status	Category	Average Rating
Connect and Communicate	0	0	0	✓	Office 365 Training	☆☆☆☆ 0.0
Kick-start your Office 365 usage	0	0	0	✓	Office 365 Training	☆☆☆☆ 0.0



Derde stap... structuur



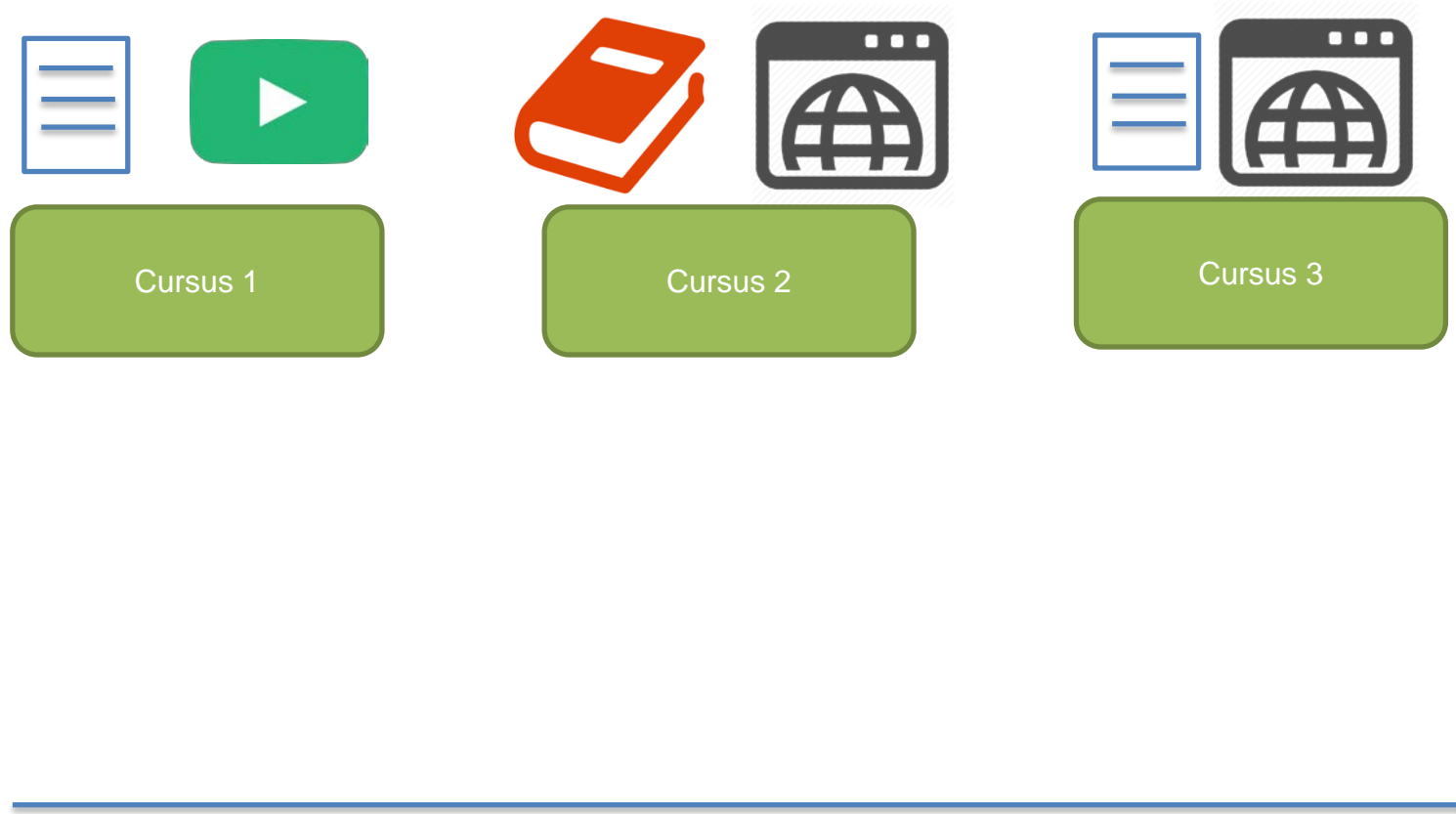
Cursus 1

Cursus 2

Cursus 3



Derde stap... structuur



Derde stap... structuur

The screenshot displays the LMS365 Admin Center interface. The top navigation bar includes 'Office 365' and 'LMS365 Admin Center'. The user profile 'Jim Onqena' is visible in the top right corner. The main content area is titled 'Course Creator > Training Plan List'. A sidebar on the left contains navigation options: 'Back to LMS365', 'Home', 'Course Management', 'Training Plan List' (selected), 'Reports', 'Learner Administration', 'Manage Content', 'Settings', and 'Support'. The main area features a '+ Create Training Plan' button and a dropdown menu for 'All Training Plans'. A search bar is located in the top right of the main area. Below the search bar is a table with the following data:

Training Plan Name ↑	Enrolled	Completed	Overdue	Status	Category	Average Rating
Van start gaan in Office 365	0	0	0	✓	Office 365 Training	☆☆☆☆ 0.0



Derde stap... structuur

The screenshot displays the LMS365 Admin Center interface. The top navigation bar includes 'Office 365' and 'LMS365 Admin Center'. The user profile 'Jim Onqena' is visible in the top right. The breadcrumb trail is 'Course Creator > Course List > Van start gaan in Office 3... > Edit'. A 'Return to Training Plan Administration' link is present at the top of the main content area.

Training Plan Details

Training Plan Name *: Van start gaan in Office 365

Short Description *: Een verzameling van informatiebronnen om Office 365 te leren kennen

Long Description: In het kader van de migratie van on-prem naar de cloud, willen we alle medewerkers de mogelijkheid geven om meer te leren kennen van de nieuwe omgeving

Training Plan Information

- Category ***: Office 365 Training
- Training Plan Duration**: Enter Training Plan Duration
- Training Plan ID**: Enter your Training Plan ID
- Enrollment Flow**: Automatic Approval
- Tags**:

Training Courses to be included

Course Name	Category	Set Completion	Select +
Connect and Communicate	Office 365 Training	NOT	(B)
Windows 10 introduction	Windows 10	NOT	(B)

Drag & Drop to arrange Course Order

Training Plan Options

- Show in Course Catalog**:
- Set as Required Training Plan**:

Publishing

- Published**:
- Start Date**: 3/22/2018 10:53 AM



LMS 365 in actie – voor de gebruiker

The screenshot displays the Office 365 LMS 365 user interface. At the top, the header includes 'Office 365' on the left and user information 'Jim Ongena' on the right. Below the header, the main content area is titled 'Office 365 Adoption Lab (RealDolmen)' and features a navigation menu with 'Home', 'My Training Dashboard', 'Administration', 'Recycle Bin', and 'EDIT LINKS'. On the left side, there is a sidebar with a search bar and filter sections for 'Categories' (Office 365 Training (3), Windows 10 (1)), 'Course Type' (e-Learning, Classroom & Blended Training, Webinar, Training Plan), and 'Course Date'. The main content area is titled 'Course Catalog' and features a banner image of a man in a suit holding a coffee cup and a smartphone. Below the banner, there is a link to a video tutorial. The 'All Courses' section displays four course cards: 'Windows 10 introduction', 'Van start gaan in Office 365', 'Connect and Communicate', and 'Kick-start your Office 365 usage'. The 'Van start gaan in Office 365' card is highlighted with a green border and includes a 'View Training Plan' button. The other cards include 'View Course' buttons. The interface also shows a 'Share' button and an 'Arrange by' dropdown menu set to 'Newest Courses First'.







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